



UW Medicine



**FRED HUTCH**  
CURES START HERE

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Dear Industry Partner,

The Fred Hutch Cancer Center (FHCC) and University of Washington (UW) look forward to continue working together with you to bring innovative and life-saving clinical trials to our patients. During the trial start-up process at our institutions, multiple offices and service areas rely on pertinent documents for operationalizing research protocols. To avoid start-up delays and ensure a smooth and compliant process for our institutions, sponsors, and especially patients, we require the following list of applicable documents before we begin the start-up process at our site:

1. Final Protocol
2. Informed Consent Form
3. Sponsor Budget Template
4. Sponsor Contract Template
5. Investigator Brochure or Device Manual (Draft Acceptable)
6. Pharmacy Manual (Draft Acceptable)
7. Imaging Manual (Draft Acceptable)
8. Product Manual (Draft Acceptable)
9. Lab Manual (Draft Acceptable)
10. Sponsor approval of FHCC Closed System Transfer Device SOP
11. Sponsor approval of FHCC IDS SOP
12. Sponsor approval of Institutional Hypersensitivity Protocol
13. Safety Data Sheet

Please direct any questions to [UWCTO@uw.edu](mailto:UWCTO@uw.edu) or [CTMS@FredHutch.org](mailto:CTMS@FredHutch.org).

Thank You,

Pavel Kruchek, Senior Director, Clinical Trials Office, UW  
Terry McDonnell, Vice President and Chief Nursing Officer, FHCC  
Kristi Stiffler, Vice President for Clinical Research, FHCC  
Molly Van Rheen, Director, CTMS Program Office, FHCC/UW