

**ITHS Team Science Boot Camp  
2018 Agenda\***

*\*The Team Science Boot Camp Agenda is subject to change each year to meet the needs of our tailored team training approach*

**Day 1**

ACTIVITY	LEARNING OBJECTIVE(S)
<b>Welcome from the Team Science Team</b>	<ol style="list-style-type: none"> <li>1. Describe workshop objectives</li> <li>2. Provide context &amp; approaches to training</li> </ol>
<b>Team Science Overview</b> <b>Clarification of Your Team’s Challenges</b>	<ol style="list-style-type: none"> <li>1. Define Team Science</li> <li>2. Discuss common challenges experienced on research team.</li> <li>3. Identify strategies for addressing individual &amp; team challenges</li> </ol>
<b>Lean Project Management: Clarifying the Objective, Participants &amp; Roles</b>	<ol style="list-style-type: none"> <li>1. Describe a team challenge &amp; common team goal to address challenge (e.g. build role clarity)</li> </ol>
<b>Personal/Social Styles: Impact on Teams &amp; Teamwork</b> <b>Engagement in Difficult Meetings</b>	<ol style="list-style-type: none"> <li>1. Develop &amp; expand your basic understanding of your own &amp; your teammate’s Personal/Social Styles</li> <li>2. Explore strategic uses of how your team will use styles to support success of your team members &amp; project</li> <li>3. Identify 3 methods for improving communication and engagement of team members in virtual meetings</li> </ol>

**Day 2**

ACTIVITY	LEARNING OBJECTIVES
<b>Team Processes to Drive Team Effectiveness</b> <b>Running Effective Meetings</b>	<ol style="list-style-type: none"> <li>1. Understand different strategies for identifying &amp; improving team processes</li> <li>2. Co-create team agreements for how team will function in future</li> <li>3. Specify relevant content to be included in a “Welcome Letter” to increase knowledge of team processes</li> <li>4. Describe 4 tools to develop and run an effective meeting</li> </ol>
<b>Constructively Engaging with Conflict</b>	<ol style="list-style-type: none"> <li>1. Describe key concepts related to identifying &amp; constructively engaging with conflict</li> <li>2. Develop &amp; expand your understanding of TKI Conflict Mode preferences (your own &amp; those of your teammates)</li> <li>3. Use tools &amp; practice strategies to prepare &amp; engage with conflict</li> </ol>
<b>LEAN Project Management: Creating the Plan</b>	<ol style="list-style-type: none"> <li>1. Utilize Lean approach to developing team milestones, risks &amp; potential mitigations to risks</li> <li>2. Identify measures that will signify success if project succeeds</li> </ol>
<b>Supporting Collaboration Through Communication</b> <b>Giving &amp; Receiving Feedback</b> <b>Listening</b>	<ol style="list-style-type: none"> <li>1. Build a safe &amp; productive working environment</li> <li>2. Identify strategies for increasing psychological safety</li> <li>3. Describe power differentials &amp; professional biases on teams</li> <li>4. Gain knowledge &amp; skills for giving and receiving constructive feedback to enhance team functioning</li> <li>5. Identify methods for soliciting team feedback</li> <li>6. Increase listening skills</li> </ol>