**2023 Nomination of investigators for UL1-linked Diversity Supplements**

We are soliciting nominations for Research Supplements to Promote Diversity in Health-Related Research that would be linked to the ITHS UL1 award. **ITHS teams are invited to nominate interested, eligible individuals by Wednesday, June 21, 5 pm PT**. The goal of the supplements is to build a diverse clinical and translational science workforce that is prepared to improve the quality, safety, efficiency, and speed of clinical and translational research nationally.

*The current notice of funding opportunity (*[*PA-21-071*](https://grants.nih.gov/grants/guide/pa-files/PA-21-071.html)*) expires June 30, 2023. However, this is a longstanding NIH program, and we anticipate either an additional extension of the current announcement or a re-issue ahead of our institute’s submission deadline.*

**Considerations for nominations**

We encourage you to review all eligibility criteria and contact ITHS Research Development staff as needed. You can email ithsnav@uw.edu with questions or to set up a meeting to discuss.

Demographics: Candidates must be U.S. citizens or lawful permanent residents and identify as a member of a population that is underrepresented in the biomedical, clinical, behavioral, and social sciences (see p. 3).

Other research support: The candidate cannot have effort on any other U.S. Public Health Service (e.g., NIH, AHRQ, CDC) funded grants while receiving support from an NCATS diversity supplement.

Career level: Research supplements may support individuals from high school to early career faculty. Based on prior NCATS awardees and ITHS program structures, we expect that most candidates for a UL1 supplement will be early career faculty, postdoctoral researchers, or graduate or health professional students.

Project: The candidate will need to propose a clinical and translational science research project, similar to the type of research that would fall under the purview of ITHS pilot funding, KL2, or TL1 programs. Priority may be given to candidates whose projects align with [NCATS priorities](https://ncats.nih.gov/strategicplan/principles). Supplements will not support independent clinical trials, but the candidate can propose research experience in a clinical trial led by a mentor or co-mentor.

Institution: ITHS will consider candidates from institutions across the WWAMI region. Regardless of location, we will need to demonstrate strong integration with ITHS.

Time commitment: Candidates should plan to commit two years to the supplement project.

Career development: The supplement should include plans to enhance the candidate’s research skills and knowledge, supporting their development towards independence.

**What do supplements offer?**

Successful supplement applications provide the candidate with salary support for protected research time and funds for travel and supplies, beginning in January or March 2024. Recipients will be invited to career development activities appropriate to their career level, such as our KL2 or TL1 seminars.

Typically, supplements are for 2 years. Investigators developing independent research careers may request *either*:

i) *Long-term supplement:* at least 75% effort (9 months) per year for 2 years; for certain clinical specialties, 50-75% effort will be considered on a case-by-case basis; *OR*

ii) *Short-term supplement:* 3 to 5 months per year, during the summer or other portion of the academic year, for 2 to 4 years.

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| Allowable costs for diversity supplements by career level |
| Career level | **Salary support\*** | **Supplies & travel** |
| Early career faculty | Up to $100,000/year | $10,000/year |
| Postdoctoral fellows | Must not exceed maximum allowable NRSA stipend level for postdoctoral fellows with comparable years of experience (For FY2023, see [NOT-OD-23-076](https://grants.nih.gov/grants/guide/notice-files/NOT-OD-23-076.html)) | $6,000/year |
| Predoctoral & health professional students | Total requested salary, tuition and fringe benefits cannot exceed amount allowable for first year (zero level) postdoctoral fellow – For FY2023, $56,484/year | $4,000/year |
| \* Salary and fringe benefits must be in accordance with the salary structure of the candidate’s institution and consistent with their level of effort.  |

**What happens after nominations?**

ITHs may submit up to 2 supplement applications. ITHS leadership will select a small internal panel to review and prioritize nominations, aligned with considerations summarized above. ITHS staff will verify eligibility requirements with selected candidates and consult with NCATS program officers, as needed. We plan to notify teams of decisions by July 7.

Selected candidates will work in collaboration with their mentors and ITHS faculty and staff to prepare a full supplement application for submission for the September 15 NCATS deadline. This includes: *Specific Aims* (up to 1 page); *Research Strategy* (up to 4 pages) comprised of significance, Innovation, and Approach; *Mentoring Plan* (up to 3 pages); summary of mentoring experience of the selected mentors; and a timeline of proposed research and career development activities. ITHS will provide complete project management, administrative, and budgeting support, as well as scientific review and editing for the NIH application.

Full applications will be reviewed by NCATS program staff. Administrative supplements are not sent out for peer review and are reviewed more rapidly than standard NIH applications. NCATS will evaluate applications and make decisions within 12 weeks of submission (early December 2023).

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| **Key Dates**  |
| Nomination due at ITHS  | June 21, 2023 |
| Notification of selection for full application | July 7, 2023 |
| Development of full application with ITHS support | July - September 2023 |
| Deadline to submit grant to UW | September 12, 2023 |
| Deadline for submission to NCATS | September 15, 2023 |
| Expected funding start date | January or March 2024 |

**Questions?** ithsnav@uw.edu

**NIH Diversity Supplement Eligibility Checklist**

Candidates must meet *one* of the following three conditions listed the [Notice of NIH’s Interest in Diversity](https://grants.nih.gov/grants/guide/notice-files/NOT-OD-20-031.html):

1) Meet the NIH definition of belonging to at least one of the underrepresented groups defined below:

* American Indian or Alaska Native
* Native Hawaiian and other Pacific Islander
* People who self-identify as Black or African American
* Hispanic or Latino
* A racial or ethnic group that the grantee institution can convincingly demonstrate is underrepresented in the biomedical, clinical, behavioral, and social sciences research enterprise

2) Or have a physical or mental disability as defined by the [Americans with Disabilities Act](http://www.ada.gov/pubs/adastatute08.htm) of 1990

*Note: Allowable costs under this program also include reasonable accommodations—such as specialized equipment, assistive devices, and personnel—to allow individuals with disabilities to perform the essential functions associated with their proposed project.*

3) Or meet **2 or more** of the following criteria:

* Were or currently are homeless
* Were or currently are in the foster care system
* Were eligible for the Federal Free and Reduced Lunch Program for 2 or more years
* Have/had no parents or legal guardians who completed a bachelor’s degree
* Were or currently are eligible for Federal Pell grants
* Received WIC support as a parent or child
* Grew up in [U.S. rural area](https://data.hrsa.gov/tools/rural-health) or [Medicare and Medicaid designated low-income](https://www.qhpcertification.cms.gov/s/LowIncomeandHPSAZipCodeListingPY2020.xlsx?v=1) and [Health Professional shortage area](https://data.hrsa.gov/tools/shortage-area)

**Candidates must also meet these criteria:**

* Applicant must be a U.S. citizen, non-citizen national, or lawful permanent resident. Permanent residents must have a U.S. Permanent Resident Card (form I-551) or other verification of their legal status as a permanent resident at the time of application. Individuals on temporary or student visas are not eligible.
* Candidates may not have effort on other PHS grants while supported by an NCATS diversity supplement.
* Candidates must be affiliated with ITHS partner and collaborating institutions to justify integration with our UL1 award.

**Applicants are ineligible if they**:

* Will be supported by any other PHS funding on or after supplement start date.
* Are simultaneously submitting or have an application for any other PHS awards pending that duplicates the diversity supplement application.
* Are or have been a principal investigator on any NIH research project grant or equivalent non-PHS peer reviewed research grants with over $100,000 direct costs per year, or a project leader on sub-projects of program project (P01) or center grants (P50). Note: NIH Small Grants (R03) or Exploratory/ Developmental (R21) grants or their equivalents are allowed.
* Propose a project with significant research activities outside of the United States.

**Diversity Supplement Nomination Form**

To be considered for a Diversity Supplement, complete the form below and email to ithsnav@uw.edu no later than 5 pm PT on Wednesday, June 21.

Please complete all form fields below. If a text field is not applicable, list as “N/A”.

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| **Candidate Information** |
| Full name |  |
| Email address |  |
| Degrees |  |
| Institution / Organization |  |
| Academic Appointment/Title or Position |  |
| **Proposed UL1 Diversity Supplement Research Project & Career Development** |
| Who and/or which ITHS team is nominating the candidate?  |  |
| Describe the proposed research project and any anticipated ITHS engagement or collaboration. (½ page or less) |  |
| Summarize the nominee’s career goals along with specific development activities and mentoring under the supplement that would help them advance towards independence. Include names of confirmed mentors. (1/2 page or less)  |  |
| Describe why you consider the nominee a strong candidate for this opportunity, including for example, prior collaboration, contributions to the field, or broader impacts of their activities. (1/4 page or less) |  |
| **Eligibility Information** |
| Detailed information provided below will only be used for administrative review. We will provide the selection committee with categorical information only (*e.g.,* underrepresented based on race/ethnicity, other, or both).If selected to submit a full application to NIH, the candidate will need to provide a statement describing their citizenship status and eligibility consistent with NIH’s interest in diversity, but they will *not* need to provide any further documentation of their eligibility. |
| Describe how the candidate aligns with NIH’s Interest in Diversity (see checklist, p. 3). |  |
| Is the candidate a U.S. citizen or non-citizen national or has been lawfully admitted for permanent residence?  |  |