

XX Project Roles Updated 1/10/2020

Sub-Team	Person/Contact	Role	Meetings Attending/ Volunteer roles	Expertise	Ethics & Research training Certificate Date- Expiration Date	FTE Yr 1
Overall Project	Dddd dd@xx.com	<ul style="list-style-type: none"> ● PI ● Identify article possibilities and authorship of each article ● Manage and allocate budget in compliance with contract 	DRG- lead Test Strip Application Summary Project Planning meeting All Team- lead Lead	Patient centered research Global research	4/1/20- no expiration	.3
Overall Project	BB bb@xx.com	<ul style="list-style-type: none"> ● Build platform for project planning ● Work with members to identify activities and create milestones ● Facilitate all team meetings ● Schedule all team and clinical meetings ● Address project planning and execution issues as arise ● Clarify roles, responsibilities and work to ensure responsibilities match FTE 	Project planning meeting All Team-facilitator	Project management Facilitation Planning Consensus building	N/A	.05

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		<ul style="list-style-type: none"> Map out requirements, responsibilities for annual report 				
Application	Xx xx@xx.com	<ul style="list-style-type: none"> Overarching design direction Advisory role to PI 	Application Technical-lead All Team	Application design Software coding	N/A	.05
Application	Yy yy@xx.com	<ul style="list-style-type: none"> Management of Ivan, John, tracking of project 	none	Technical management	N/A	.025
Application	Zz zz@xx.com	<ul style="list-style-type: none"> Design and programming advice 	Application Technical	Application block development Security	N/A	.05
Application	Dd dd@xx.com	<ul style="list-style-type: none"> Server administrator 	None	Servers	N/A	.025
Application	Bb bb@xx.com	<p>All Application Programming:</p> <ul style="list-style-type: none"> User Interface Implementation Data Models / Reporting Application Hosting Security 	Application Summary – lead (Weekly w/ Sarah) Application Technical-lead All Team- scribe		N/A	30-40 Hrs/wk
Application	Aa aa@xx.com	<ul style="list-style-type: none"> Patient & coordinator input 	DRG -lead students All Team	Human centered design	N/A	.2

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		<ul style="list-style-type: none"> ● Improve design of the interface to make it more understandable and improve ease of use ● Coordinate input from DRG class 				
Test Strip	Cc cc@xx.com	<ul style="list-style-type: none"> ● Oversight of test strip design ● Advisory role to PI 	Test Strip- lead All Team	Chemistry	5/15/20- 5/15/23	.3
Test Strip	Gg gg@gg.com	<ul style="list-style-type: none"> ● Test strip container design ● Chemistry and assay ● Test production 	Test Strip-time keeper All Team	Bio Engineering Static mechanical design	N/A	.15
Clinical Trials	Ff ff@xx.com	<ul style="list-style-type: none"> ● Overall responsibility for Argentinian engagement and clinical testing ● Selection and coordination of sites ● Protocol approval for sites ● Creation and monitoring of recruitment ● Compliance training 	Argentinian Team All Team	Argentinian research Spanish speaking Connections to facilities TB	N/A	.25

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		<ul style="list-style-type: none"> ● Argentinian budget monitoring ● Argentinian meetings with site representatives and coordinators ● Data collection, analysis and management 				
Clinical Trials	MMMM	<ul style="list-style-type: none"> ● Daily Trial management activities at all sites ● Data management oversight 	Argentinian Team	Patient coordination Treatment follow up	4/1/18-4/1/21	.1
Clinical Trials	Mm mm@xx.com	<ul style="list-style-type: none"> ● Supervise all site activities ● Lead regulatory components (protocol and national approval) ● Training of personnel ● See Compliance issues below ● Transfer data from paper to REDCap 	Argentinian Team	Regulatory compliance in Argentina	5/1/19-5/1/22	.4