**Project Roles Updated xxxx**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  **Sub-.Team** | **Person/Contact** | **Role**  | **Meetings Attending** | **FTE Yr 1** |
| Overall Project |  | * PI
* Identify article possibilities and authorship of each article
* Manage and allocate budget in compliance with contract
 |  |  |
| Overall Project |  | * Build platform for project planning
* Work with members to identify activities and create milestones
* Facilitate all team meetings
* Schedule all team and clinical meetings
* Address project planning and execution issues as arise
* Clarify roles, responsibilities and work to ensure responsibilities match FTE
* Map out requirements, responsibilities for annual report
 | Project planning meetingAll Team |  |
|  |  |  |  |  |