**Project Roles Updated xxxx**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sub-.Team** | **Person/Contact** | **Role** | **Meetings Attending** | **FTE Yr 1** |
| Overall Project |  | * PI * Identify article possibilities and authorship of each article * Manage and allocate budget in compliance with contract |  |  |
| Overall Project |  | * Build platform for project planning * Work with members to identify activities and create milestones * Facilitate all team meetings * Schedule all team and clinical meetings * Address project planning and execution issues as arise * Clarify roles, responsibilities and work to ensure responsibilities match FTE * Map out requirements, responsibilities for annual report | Project planning meeting  All Team |  |
|  |  |  |  |  |